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| **Requesting Lawyer** |  |
| **Headline** |  |
| **Area of law** |  |
| **Name of lay client, opposing party and any related parties**  |  |
| **Stage of case** |  |
| **Nature and extent of assistance required** |  |
| **Timeframe in which assistance is required** |  |
| **Seniority required** |  |
| **Location** |  |
| **Any hearing date** |  |
| **Brief summary of the case** |  |
| **Reasons why it is suitable for pro bono assistance** |  |